



## Success Virtual Learning Centers of Michigan Board of Education Meeting

### AGENDA

**Date:** Tuesday February 27, 2018  
**Time:** 4:00 PM - 4:05 START  
**Location:** Plaza Towers Campau Room

- A. Call to Order
- B. Roll Call

**Present**

Mike Behrens, Treasurer	<u>  X  </u>
Mike Damstra, Board Member	<u>  X  </u>
Dan Goodemoot, Vice President	<u>  X  </u>
Marianna Heule, Secretary	<u>  X  </u>
John Sorensen, President	<u>  X  </u>
<b>Other Attendees</b>	
Dallas Bell	<u>  X  </u>
Jim Bermingham	<u>      </u>

- C. Public Comment on Agenda Items (comment on Agenda items only, reserved to three minutes per person)
- D. Approval of Agenda (INCLUDING UPDATES)
 

1. Motion:	<u>  DAN  </u>	2. Second:	<u>  M. BEHRENS  </u>
3. Ayes:	<u>  4  </u>	4. Opposed:	<u>  0  </u>





Minutes of all board meetings are available after approval by the board within 8 business days on our website at [SuccessVLC.com](http://SuccessVLC.com) and they are stored and are available for inspection upon request from Douglas McNeil at 250 Washington Avenue, Grand Haven, Michigan, 49417

# SUCCESS

VIRTUAL + LEARNING CENTERS

SUCCESS MANAGEMENT SYSTEMS

Course Name	Course Name	Course Name
*VLC 3D Art I - Modeling	*VLC Foundations of Personal Wellness 2	*VLC Physics B
*VLC Algebra 1A	*VLC Game Design	*VLC Pre-Algebra A
*VLC Algebra 1B	*VLC Geometry A	*VLC Pre-Algebra B
*VLC Algebra 2A	*VLC Geometry B	*VLC Pre-Calculus A
*VLC Algebra 2B	*VLC Government/Civics	*VLC Pre-Calculus B
*VLC Art History	*VLC Health	*VLC Psychology A
*VLC Audio Engineering	*VLC Health Science Concepts A	*VLC Psychology B
*VLC Biology A	*VLC Health Science Concepts B	*VLC Sociology A
*VLC Biology B	*VLC Human Geography A	*VLC Sociology B
*VLC Career Exploration:	*VLC Human Geography B	*VLC Spanish 1A
*VLC Career Planning and Development	*VLC IDEA Writing-Instruction to Develop Expository and Applied Writing-ELA3004	*VLC Spanish 1B
*VLC Chemistry A	*VLC Intro to Art	*VLC Spanish 2A
*VLC Chemistry B	*VLC Intro to Entrepreneurship 2	*VLC Spanish 2B
*VLC Computer Applications-Office 2010 A	*VLC Intro to Entrepreneurship I	*VLC Speech
*VLC Computer Applications-Office 2010 B	*VLC Introduction to Business A	*VLC Statistics and Probability A
*VLC Computer Science 1	*VLC Introduction to Business B	*VLC Statistics and Probability B
*VLC Computer Science 2	*VLC Introduction to Health Science A	*VLC Strategies for Academic Success
*VLC Digital Art: 1	*VLC Introduction to Health Science B	*VLC US History A
*VLC Digital Art: 2	*VLC Introduction to Information Technology A	*VLC US History B
*VLC Earth Science A	*VLC Introduction to Information Technology B	*VLC World History A
*VLC Earth Science B	*VLC Lifetime Fitness:	*VLC World History B
*VLC Economic:	*VLC Literacy and Comprehension I	Senior Project
*VLC Engineering Design A	*VLC Literacy and Comprehension II	Work Experience
*VLC Engineering Design B	*VLC Mathematical Models w/Application: A	Success - Graphic Design
*VLC English 10A	*VLC Mathematical Models w/Application: B	Success Profiler, Personal Responsibility & Job Readiness: (Conover class)
*VLC English 10B	*VLC Medical Terminology	Arabic 1A (Hamtramck only)
*VLC English 11A	*VLC Microsoft Office Specialist A	Arabic 1B (Hamtramck only)
*VLC English 11B	*VLC Microsoft Office Specialist B	Arabic 2A (Hamtramck only)
*VLC English 12A	*VLC Nursing Assistant A	Arabic 2B (Hamtramck only)
*VLC English 12B	*VLC Nursing Assistant B	SAT 2016 Math
*VLC English 9A	*VLC Online Learning and Digital Citizenship	SAT 2016 Reading
*VLC English 9B	*VLC Personal Finance	SAT 2016 Writing & Reading
*VLC Environmental Science 1	*VLC Pharmacy Technician A	PSAT Math
*VLC Environmental Science 2	*VLC Pharmacy Technician B	PSAT Reading
*VLC Financial Math A	*VLC Physical Science A	PSAT Writing & Reading
*VLC Financial Math B	*VLC Physical Science B	
*VLC Foundations of Personal Wellness 1	*VLC Physics A	

2:10 PM

01/13/18

Accrual Basis

**Success Virtual Learning Centers of Michigan**  
**Balance Sheet**  
As of December 31, 2017

	<u>Dec 31, 17</u>
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
Chemical Bank	413,864.92
Total Checking/Savings	413,864.92
Total Current Assets	413,864.92
<b>TOTAL ASSETS</b>	<u>413,864.92</u>
<b>LIABILITIES &amp; EQUITY</b>	
Liabilities	
Current Liabilities	
Other Current Liabilities	
Management fee due to SMS	407,564.09
Management fee due to Vestaburg	0.10
Total Other Current Liabilities	407,564.19
Total Current Liabilities	407,564.19
Total Liabilities	407,564.19
Equity	
Unrestricted Net Assets	2,077.79
Net Income	4,222.94
Total Equity	6,300.73
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<u>413,864.92</u>

2:09 PM

01/13/18

Accrual Basis

**Success Virtual Learning Centers of Michigan**  
**Profit & Loss YTD Comparison**  
**October through December 2017**

	<u>Oct - Dec 17</u>	<u>Jul - Dec 17</u>
<b>Ordinary Income/Expense</b>		
<b>Income</b>		
State Aid - Restricted- Headlee	3,517.09	3,517.09
State Aid - Unrestricted Founda	<u>1,057,134.29</u>	<u>1,057,134.29</u>
<b>Total Income</b>	<u>1,060,651.38</u>	<u>1,060,651.38</u>
<b>Expense</b>		
Bank Service Charges	3.00	0.00
Basic Instruction- Purchase Ser	0.00	0.00
Genl Admin-Authorizer Fee-Payme	31,819.48	31,819.48
Genl Admin-Purchase Service-Oth	<u>1,018,225.65</u>	<u>1,018,225.65</u>
Insurance Expense	935.81	935.81
Professional Fees	<u>5,242.50</u>	<u>5,447.50</u>
<b>Total Expense</b>	<u>1,056,226.44</u>	<u>1,056,428.44</u>
<b>Net Ordinary Income</b>	<u>4,424.94</u>	<u>4,222.94</u>
<b>Net Income</b>	<u><u>4,424.94</u></u>	<u><u>4,222.94</u></u>



# Vestaburg Community School

7188 Avenue B Vestaburg, Mi. 48891

Mr. Brandon L. Hubbard, Superintendent/7-12Principal

Phone: 989-268-5353

Fax: 989-268-5246

District Web Site: [www.vcs-k12.net](http://www.vcs-k12.net)

## Annual Conflict of Interest Disclosure for Charter School Board Directors

Please provide your contact information in the space below:

Name: \_\_\_\_\_

Academy: **Success Virtual Learning Centers of Michigan**

Address of Director: \_\_\_\_\_

City, State ZIP: \_\_\_\_\_

Home number: \_\_\_\_\_

Work number: \_\_\_\_\_

Cell number: \_\_\_\_\_

Email: \_\_\_\_\_

**Instructions: Please complete the following questions. Please circle Yes or No.**

1. Are you a citizen of the United States?      Yes    No

2. Are you a Michigan resident?                      Yes    No

**If you answer "yes" to any of the following questions, please provide an explanation on a separate sheet. Clearly label the explanation with the number of the corresponding question.**

3. Are you a public employee?<sup>1</sup>    Yes    No

4. Do you have law enforcement authority?<sup>2</sup>                      Yes    No

5. Do you or any immediate family members have any contractual agreements with the Academy?<sup>3</sup>    Yes    No

6. Do or will you or any immediate family members have any ownership interest or derive any income or other consideration from the Academy, educational service provider, individual(s) or any other company contracting with, providing service to, or otherwise associated with the Academy?    Yes    No

7. Have or will you or any member of your immediate family receive funds, gifts, loans, services or any other consideration for any purpose from the Academy or any other company contracting or providing service to the Academy?      Yes      No

8. Do or will you or any immediate family members be leasing or selling any real property to the Academy?      Yes      No

9. Have or will you or any immediate family members be guaranteeing or granting any loans or services—at no charge or for charge—to the Academy or any other company contracting or providing service to the Academy?      Yes      No

10. Are or will you or any immediate family members be employed at the Academy either directly or as an employee of the educational service provider or any other company contracting or providing service to the Academy?      Yes      No

11. Do or will you or any immediate family members be selling any supplies, materials, equipment, services, or other personal property directly or indirectly to the Academy, educational service provider, or any other company contracting with the Academy?  
Yes      No

12. Are you or will you or any immediate family member be serving as an officer, director, trustee, sole proprietor, employee, sales representative, agent, consultant, independent contractor, or advisory board member to the educational service provider or any other company, organization or agency funding projects, goods or service to the Academy?  
Yes      No

13. Do you or an immediate family member own stock or have direct or indirect financial interest in any contract where the financial interest amounts to \$250 or 5% or more of the contract costs to the Academy, or the financial interest amounts to \$5000.00 or more in any corporation, partnership, association or joint venture involving the Academy, educational service provider, or any other company, entity contracting with the Academy? (MCL 15.321-15.323)      Yes      No

14. Do you or an immediate family member have a close personal relationship with the Academy or any individual(s) associated with the Academy?      Yes      No

15. Do you or an immediate family member know any individual(s) or entity that does or plans in the next year to engage in business or any exchange of services with the Academy?  
Yes      No

16. Other than your Academy Board position, do you currently serve as a public official?  
Yes      No

17. Other than the Academy Board, do you currently serve on any other school board?  
Yes      No

18. Other than the Academy Board, do you currently serve any other board, group or corporation that has an ownership interest or believes it has the right to control or have input on actions you would take or votes you would cast as a member of the Academy Board?      Yes      No

19. Do you foresee any potential ethical or legal conflicts of interest if you continue to serve on the Academy Board?      Yes      No

20. To the best of your knowledge, are there situations not described in this questionnaire which may give the appearance of a conflict of interest between you or a member of your immediate family, or would make it difficult for you to discharge the duties of your office in an independent manner? Yes No

**If needed, please attach an additional sheet to provide an explanation for answers given above. Clearly label the explanation with the number of the corresponding question.**

**Certification**

I recognize that all information submitted with this conflict of interest disclosure becomes a matter of public record, subject by law to disclosure upon request to members of the general public. I will hold Vestaburg Community School, its trustees, officers, employees or authorized agents harmless from liability for the disclosure of any information it reasonably believes is true based upon my representations.

I hereby certify that the information contained in this document is true and complete to the best of my knowledge and agree to notify the Charter School Office of Vestaburg Community School of any change that may create a conflict of interest. Further, I recognize that falsification or failure to submit a complete annual conflict of disclosure becomes justification for removal.

Signature

X

\_\_\_\_\_  
Director

\_\_\_\_\_  
Date

<sup>1</sup>Pursuant to MCL 15.181, Section 1(d), public employee is defined as an employee of this state, an employee of a city, village, township, or county of this state, or an employee of a department, board, agency, institution, commission, authority, division, council, college, university, school district, intermediate school district, special district, or other public entity of this state or of a city, village, township, or county in this state, but does not include a person whose employment results from election or appointment.

<sup>2</sup>Pursuant to MCL 28.602, Section 2(k), and for purposes of this disclosure law enforcement is defined as a regularly employed member of a police force or other organization of a city, county, township, or village, of the state, or of a state university or community college who is responsible for the prevention and detection of crime and the enforcement of the general criminal laws of this state, a law enforcement officer of a Michigan Indian tribal police force, the sergeant at arms or any assistant sergeant at arms of either house of the legislature who is commissioned as a police officer by that respective house of the legislature as provided by the legislative sergeant at arms police powers act.

<sup>3</sup>Pursuant to MCL 487.1511, Section 511.1(b), family is defined as parent, child, sibling, spouse/partner, father-in-law, mother-in-law, son-in-law, daughter-in-law, brother-in-law, sister-in-law, grandparent, grandchild, nephew, niece, uncle or aunt.